



# SUBMITTING SLIDES for the **MONITOR BULLETIN BOARD** at Miami Palmetto Senior High

**Directions:** PLEASE PRINT OUT THIS FORM and FILL IN the BLANKS.

1. **IN** a normal size white envelope, submit:
    - a. This form with all information filled out.
    - b. A **flash drive or a CD** with your PowerPoint Slide or Keynote Slide. Do not forget to label your disk so we can return it back to you. **(No PowerPoint or Keynote Slides will be accepted via internet).**
  2. **ON** the envelope:
    - a. Write YOUR NAME
    - b. Write YOUR CLUB NAME or ORGANIZATION, and
    - c. Wrote YOUR SPONSORS NAME. Your disk will be returned to your sponsor's mailbox.
  3. **SUBMIT** envelope to Mr. Salon's MAILBOX.
- All club organizations are encouraged to make their own announcements and advertisements on the Monitor Bulletin Board (MBB) via PowerPoint or KeyNote Slides.
  - Your slides will be on the MBB, and on your classroom TV via channel 3 during school day hours.
  - This service is FREE.

**NAME** of person submitting the envelope: \_\_\_\_\_

**CLUB/ORGANIZATION** \_\_\_\_\_

**Name of CLUB SPONSOR:** \_\_\_\_\_

*Your CD or flash drive will be returned to your sponsor's mailbox.*

**Has your club sponsor SEEN and APPROVED your PowerPoint Slide?**            **YES**    **NO**

**DATES** to air on \*WPAW and on the MONITOR BULLETIN BOARD (MBB):

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